

**NEWVILLE BOROUGH COUNCIL
REGULAR MONTHLY MEETING
APRIL 25, 2017 AT 7:00PM**

The regular monthly meeting of the Newville Borough Council was held on April 25, 2017 at 7:00PM in the Newville Borough Office, 4 West Street, Newville, Pennsylvania, 17241. The meeting was called to order by Council President Clarence Fry. The invocation was offered, followed by the Pledge of Allegiance. On roll call, the following members were present: Becky Barrick, Joey Diehl, Glenn Harry, Dale Jumper, Edward Sinkovitz, Clarence Fry. Also present: Tim and Gail Wolfe, Robert F. Over, Robert S. Over, Donald Bowers, Lysa Wright, Danielle Eckenrode, Michelle Dunkelberger, Chief Randy L. Finkey, Retired, Fire Chief Brad Stouffer. News media present: Curtis Garland for the Valley Times Star.

Citizens Comments: Mr. Fry thanked the members of the Newville Auxiliary Police for providing traffic control at a funeral service held at Zion Lutheran Church on April 23, 2017. He also thanked Denny McCullough for providing a versa-lift to move wood carpet at the playground. Mr. McCullough provided and operated the equipment.

Lucy Jansema thanked the police, fire and EMS personnel who recently responded to a traffic accident at the intersection of West Main Street and West Street. She commented that everyone worked well together.

Minutes: The minutes of the March 28, 2017 regular monthly and the April 18, 2017 special meeting were approved on a motion of Mr. Sinkovitz, seconded by Mr. Jumper. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

Finances: The list of bills was approved for payment on a motion of Mr. Harry, seconded by Mr. Sinkovitz. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

The Treasurer's Report was approved on a motion of Mr. Sinkovitz, seconded by Mr. Jumper. All were in favor. Motion was passed with six affirmative and zero (0) negative votes.

There were no Highway Aid bills presented for payment.

Reports:

-Fire Chief: The fire chief's report for the month of March, 2017 reflected 33 incidents, with four fire calls in the borough. For the first quarter of 2017 there were 95 fire calls, with 6 calls in the borough. The Fire Chief related an incident in an outlying township that was attributed to open burning. There was significant property damage as a result. He commented that open burning in the borough needs to be considered more closely from the aspect of public safety and fire safety. Newville is a densely populated community. Once ignited, a fire may quickly spread to adjoining structures. The report of the Fire Chief as accepted as presented.

-Police Chief: Chief Todd Koser reported that the police department responded to 258 calls during the month of March. The officers issued 38 citations, and 29 warnings, patrols traveled 2,100 miles. There are 61 active warrants. Officer Shapley will soon begin working patrol. Officer Keller will require more time in field training before he may begin to work on his own. The Chief reported that MPOETC certification process has changed. Officer certifications

are now processed much more quickly, provided the application is in order. The report of the Police Chief was accepted as presented.

-Mayor Toth: The police department collected \$945.14 in traffic citations in March, with \$67.31 collected from non-traffic citations. Prohibited parking fines totaled \$80.00. Total fines and receipts for the month of March: \$1,470.00. The report of Mayor Toth was accepted as presented.

-LEMC Report: Mr. Barrick informed Borough Council that the steel bridge on Doubling Gap Road, SR0233 north of Newville will be replaced beginning this summer. The work is certain to have an impact on traffic in the Borough of Newville. It is not certain whether the bridge will be closed entirely, or reduced to one lane of travel. LEMC Barrick reported that he attended an informative training session hosted by PPL at the Hampden Township Fire Department on April 17, 2017. Mr. Barrick has only three courses to go in order to receive his certification as a local emergency management coordinator. As a result of a de-briefing session held in the aftermath of Winter Storm Stella, the borough staff determined that revisions were in order for the Winter Storm Ordinance. Mr. Barrick prepared a revised draft ordinance. He asked Council to study the ordinance, and be prepared to consider it for adoption at the June council meeting. Mr. Barrick would like to finalize the winter snow removal ordinance and other related measures by August, 2017. The report of Mr. Barrick was accepted as presented.

-Chief Plants Operator: The report of Mr. Lehman was accepted as presented.

-Zoning Officer: The report of Mr. Potzer was accepted as presented.

-Code Enforcement Officer: The report of Mr. Wolfe was accepted as presented.

-Water and Sewer Field Operations: The report of Mr. Zeigler was accepted as presented.

-Street Superintendent: The report of Mr. Handsheew was accepted as presented.

-WCCOG: A vendor for the new county radio system may be selected by the end of 2017 according to Mr. Fry. Members commented on the electronics recycling day held recently in Shippensburg. The event was widely attended.

-Newville Beautification Commission: The Veterans Memorial will be the focus of work prior to Memorial Day according to Chief Finkey. Jonathan Reinford was hired by the Newville Water and Sewer Authority to construct a new planter at the Laughlin Mill. The beautification commission will provide plants for the new planter.

Legal Matters: Council reviewed amendments to the Newville Borough Snow Removal Ordinance 2017-02. This Ordinance was approved for advertisement and adoption at the June 27, 2017 regular monthly meeting.

Borough Solicitor's Report: Mr. McKnight reported that he has amended the Trail Structure Agreement by revising sections of the Agreement mutually agreed upon by the Council and CVRTC Board Member James Hoefler at a recent meeting. The revised Agreement has been forwarded to the CVRTC's solicitor, Hubert X. Gilroy.

Committee Reports:

-Finance: Mr. Fry reported that the Earned Income Tax Remittance from CCTB for April totaled \$4,269.22. LST tax totaled \$204.15.

-Community and Economic Development: Ms. Barrick reported that plans for the summer concert series are in the process of being finalized. Sara Jarrett is now working as the Community and Economic Development Coordinator for the borough.

-Personnel: Mr. Harry reported that a personnel matter will be addressed at the end of the meeting.

-Public Safety: Mrs. Diehl reported the Public Safety Committee meeting will be held on April 28, 2017 at 9AM in the Borough Office. Matters for discussion include review of the Zion Church/Irvine Street parking area, parking at the police station, a safety area on West Big Spring Avenue, and other matters. On May 9, 2017 at 6:00PM the Public Safety Committee will host a work session to discuss revisions to the open burning ordinance.

-Recreation: Mr. Sinkovitz thanked the members of the Diller Mennonite Church and the Big Spring School District for the new fencing recently installed at the Newville Community Park. New wood carpet was installed at the children's play area, and several pieces of play equipment will be repaired this summer. Plans are to add a pet station and trash receptacles as part of this year's playground improvements. Mr. Sinkovitz will obtain a proposal from Mark Cronk to construct three benches for the new pavilion.

-Public Works: Mr. Jumper reported that street patching will be completed in May, along with the cleaning of the tree pits and mulching. Flags and banners have been installed for summer. Curb painting will begin the week prior to Memorial Day. Spring brush collection will be held in the north ward on May 8, 2017, and in the south ward May 9, 2017. The Public Works Committee will discuss the replacement and upgrading of equipment at a Special Meeting on May 9, 2017 at 7:00PM. It was suggested that when the flashing pedestrian crosswalk signal is replaced, LED arrays be considered for both sides of each pole. A motion was made by Mr. Jumper, seconded by Ms. Barrick to make repairs to the pedestrian signal at West Main Street and West Street, damaged by a motor vehicle accident. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes. The Borough Manager reported insurance would cover the repairs.

Chief Koser reported that he requires at least one uniform for each new part time officer. A motion was made by Ms. Barrick, seconded by Mrs. Diehl to authorize the Chief of Police to order uniforms for the new part time police officers. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes. Chief Koser announced that the officers are very closed to finalizing the selection of their new uniforms. A vendor is scheduled to meet with the department on May 12, 2017 at 12:30PM.

Council Committee Recommendations: None.

Old Business: A motion was made by Ms. Barrick, seconded by Mrs. Diehl to authorize the Chief of Police to advertise bids for new uniforms and equipment in accordance with the provisions of the Collective Bargaining Agreement. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

New Business: A motion was made by Ms. Barrick, seconded by Mr. Jumper to authorize the Borough Manager to submit a letter of support to the Cumberland County Rails to Trails Council for their grant application to Cumberland County. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

A motion was made by Ms. Barrick, seconded by Mr. Jumper to table a proposal for the fire company workers compensation insurance until the May 30, 2017 meeting. All were in favor. Motion passed with six (6) affirmative and zero (0) negative votes.

A motion was made by Mr. Jumper, seconded by Ms. Barrick to approve road closings in conjunction with the Joint Veterans Council Memorial Day Parade to be held on May 29, 2017 at 1:00PM. The streets affected include W. Big Spring Avenue, Walnut Street, Broad Street, South High Street, West Main Street, West Street and a portion of Parsonage Street. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

Correspondence: There was no correspondence.

Citizen Comments:

Borough Manager's Report: The report was accepted as presented.

Mayor's Report: It was noted that one of the part time officers is in need of a new patrol vest. The cost will be approximately \$948 from Atlantic Tactical. A motion was made by Ms. Barrick, seconded by Mr. Jumper to approve the purchase of a patrol vest for Officer John Shapley. All were in favor. Motion was passed with six (6) affirmative and zero (0) votes.

Executive Session: The Borough Council adjourned to Executive Session at 7:50PM, and returned to regular session at 8:35PM. Prior to adjourning to Executive Session Mr. Fry indicated Council would be meeting with its Code Enforcement Officer, and a vote may follow the session.

Solicitor McKnight stated no decisions were made in Executive Session. He stated Council would now consider two separate motions, and the adoption of one motion may lead to the consideration of the other.

Mr. Fry called for a motion to terminate code enforcement officer Tim Wolfe for failure to obtain certification in the administration of the International Property Maintenance Code. Roll Call Vote: Ms. Barrick, yes; Mrs. Diehl, yes; Mr. Harry, yes; Mr. Jumper, yes; Mr. Sinkovitz, yes; Mr. Fry, yes. Motion was passed with six (6) affirmative and zero (0) negative votes.

A motion was made by Mr. Sinkovitz, seconded by Mr. Harry to appoint Commonwealth Code Inspection Service, on an interim basis, to handle the code inspection duties. Roll Call: Ms. Barrick, yes; Mrs. Diehl, yes; Mr. Harry, yes; Mr. Jumper, yes; Mr. Sinkovitz, yes; Mr. Fry, yes. Motion was passed with six (6) affirmative and zero (0) negative votes.

Adjournment: With no further business to come before the Newville Borough Council, the meeting was adjourned at 8:34PM on a motion of Ms. Barrick, seconded by Mr. Jumper. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

The next regular monthly meeting of the Newville Borough Council will be held on May 30, 2017 at 7:00PM in the Newville Borough Office.

Minutes recorded by:



Fred A. Potzer, Borough Manager/Secretary