

**NEWVILLE BOROUGH COUNCIL  
PUBLIC WORKS COMMITTEE  
SPECIAL MEETING  
MAY 9, 2017 AT 7:00PM**

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The Newville Borough Council Public Works Committee held a Special Meeting on May 9, 2017 at 7:00PM in the Newville Borough Office. The meeting was called to order at 7:00PM by Chairman Dale Jumper. On roll call, the following members were present: Joey Diehl, Edward Sinkovitz and Dale Jumper. Also present: Street Superintendent David Handshew, Clarence Fry.

**Citizen Comments:** None.

**Old Business:** None.

**New Business:** The Borough Manager stated that as discussed at the last Finance Committee meeting, he has obtained a proposal from Mid Penn Bank to upgrade public works equipment. Mid Penn has offered a five (5) year loan in the amount of \$65,000, at a rate of 3.17%. Newville Borough receives state highway aid funding from PennDOT. Annually, Newville receives approximately \$37,000. A portion of the allocation may be used for equipment. Members agreed that the loan offer will provide the ability to address several equipment upgrades. Mr. Potzer and Mr. McKnight will obtain a final loan offer from Mid Penn, and will begin to process the loan documents. PennDOT Municipal Services must be consulted, as they must assign a project number to the loan.

The Borough Manager reviewed several projects. The 1987 Case Backhoe is in need of replacement. The machine was purchased used in 1995 by the borough and authority. Since the authority contracts out water and sewer repairs, the authority will not contribute to the cost of a replacement machine. JCB offers a 4wd backhoe with a 2 c.y. bucket. This machine is well suited for snow removal, and could save the borough money when it comes to clearing and hauling snow. With a second dump truck, the public works department did a great job in handling snow removal this year. Mr. Handshew suggested that the committee consider upgrading to a newer, used backhoe. The existing Case loader would still have some re-sale value. A replacement backhoe would cost in the range of \$25,000 to \$30,000.

Mr. Handshew stated the 2003 Ford F550 Dump Truck chassis is in excellent shape. The truck has only 26,000 miles logged. Replacement of the dump truck with a new vehicle would be in the range of \$80,000 to \$100,000. Mr. Potzer suggested replacement of the dump body, hoist and spreader are urgently needed, from an operator safety standpoint. The existing steel dump body is rusting, and the single action cannot lift heavy loads. The salt spreader is over 25 years old. It was noted that the snowplow was upgraded 2 years ago, and is in excellent shape. Proposals were received from U.S. Municipal Supply Company in Huntington, and A&H Equipment of Harrisburg. Both are COSTARS vendors. A&H equipment offered the best proposal to upgrade the 2003 Ford F550. Their cost for a new stainless steel dump body, tarp system, LED light package, Class 40 double action hoist and stainless steel spreader, along with cleaning and coating the truck frame, and hydraulic work is \$29,616. The committee agreed this was the most cost effective option to upgrade the truck, rather than to purchase new vehicle.

The 1982 Ford Bucket Truck is in need of replacement. The committee members agreed to look into the purchase of a used replacement truck, if funds remain from the loan project.

It was noted that several pieces of equipment, namely the snow plows, cinder spreaders, leaf collection machine, tree chipper, storage trailer and bucket truck are stored outside, and are exposed to the weather. Mr. Potzer suggested an inexpensive means of locating this equipment under roof may be to utilize the former water reservoir at S. High Street, the site of the borough's yard waste facility. The concrete walls of the old reservoir remain in place. They are near 12" thick and are over 9' high. It would be possible to construct a 55' x 20' storage building using three sides of the reservoir, and constructing a roof system with four open bays. Mr. Lehman has obtained an estimate for the roof system from A.B. Martin in North Newton Township. The cost of the steel roof system would total \$5,800. Construction of the system would be around \$2,000. Highway aid and general fund money may be used for the project. It was the consensus of the Public Works Committee that proper storage of the equipment must be addressed. The Borough Manager was directed to obtain permission from the Newville Water and Sewer Authority to construct the storage facility. The borough would continue to maintain its yard was facility at this site.

The Borough Manager presented a new five year capital improvement plan for the Public Works and Emergency Management Departments. The borough staff is working with the manager in creating a new plan. The members commented that the draft plan was very thorough, and will be extremely helpful at budget time. The plan includes equipment replacement costs for 2017 through 2021, to be funded by the Borough of Newville, and the Newville Water and Sewer Authority. Members urged the Borough Manager and staff to work to finalize the plan, at which time it will be formally adopted by the Borough Council.

Mr. Jumper commented that improvements in the public works department are long overdue. The staff has maximized the life span of the existing equipment. Mrs. Diehl agreed, and urged the council to adopt a long range capital improvement plan to guide future equipment upgrades. Mr. Fry stated this is the first time council has examined the needs of the public works department, in many years.

**Adjournment:** With no further business to come before the Newville Borough Council Public Works Committee, the meeting was adjourned at 7:45PM.

MINUTES RECORDED BY:



FRED A. POTZER, Borough Manager/Secretary