

**NEWVILLE BOROUGH COUNCIL
REGULAR MONTHLY MEETING
JULY 25, 2017 AT 7:00PM**

The regular monthly meeting of the Newville Borough Council was held on Tuesday, July 25, 2017 at 7:00PM in the Newville Borough Office, 4 West Street, Newville, Pennsylvania. The meeting was called to order by Council Vice President Edward Sinkovitz.. The invocation was offered, followed by the pledge of allegiance. On roll call, the following members were present: Becky Barrick, Joey Diehl, Glenn Harry, Dale Jumper, Edward Sinkovitz. Clarence Fry was absent. Also present: Mayor William Toth, Borough Solicitor Marcus McKnight, Acting Police Chief Wyatt Wagner, Code Enforcement Officer Tim Wolfe. Visitors: Gail Wolfe, Ann Kaiser, Michelle and Ben Dunkelberger, Lucy Berilla, Chief Randy Finkey, David and Sharon Keebaugh, Retired, Kristi Keebaugh. News media: Curtis Garland for the Valley Times Star.

Citizen Comments: Tim Wolfe, 57 East Main Street read and excerpt from the May 18, 2017 meeting of the Shippensburg Council, wherein Shippensburg Police Chief Fred Scott called to the attention of the Council some of the challenges faced by the police department. Crime problems of the larger cities in Pennsylvania are now trickling down to smaller boroughs. Mr. Wolfe noted that the Council is considering hiring an additional full time police officer. Council must weigh the benefit of saving money, versus public safety.

David Keebaugh, 10 East Main Street commented he recently received a letter from borough officials thanking him for the improvements made to his home at 10 East Main Street. Mr. Keebaugh hopes other residents of the borough will take an interest in improving their properties. He urged Council members to enforce and strengthen existing property maintenance regulations. He also asked Council to do more to enforce littering throughout the borough, especially along Main Street.

Minutes: The minutes of the June 27, 2017 regular monthly meeting and the July 13, 2017 special meeting were approved on a motion of Mr. Jumper, seconded by Mrs. Diehl. All were in favor. Motion was passed with five (5) affirmative votes, and zero (0) negative votes.

Finances: A motion was made by Mrs. Diehl, seconded by Mr. Harry to approve the payment of bills as presented. All were in favor. Motion was passed with five (5) affirmative votes, and zero (0) negative votes.

A motion was made by Mr. Harry, seconded by Mr. Jumper to approve the Treasurer's Report. All were in favor. Motion was passed with five (5) affirmative votes, and zero (0) negative votes.

There were no Highway Aid bills presented for payment.

Reports:

-Fire Chief: The fire company responded to 20 fire calls during the month of June. There were two calls in the borough. The calls included a fuel leak and a medical assist.

-Police Chief: Acting Chief Wyatt Wagner reported that the department responded to 312 calls during the month of June. Officers issued 56 citations, and 21 warnings. Patrol cars traveled 2,056 miles. The 800 Mhz radio in the 2013 Ford SUV has been sent out for repairs. A

radio from EMA has been transferred temporarily to the SUV. The estimated cost of repairs will be \$1,300 to \$1,500. A motion was made by Ms. Barrick, seconded by Mr. Harry to repair the 800Mhz Harris mobile radio. All were in favor. Motion was passed with five (5) affirmative, and zero (0) negative votes. The report of Chief Koser was accepted as presented.

-Mayor Toth: Mayor Toth reported that traffic fines for the month of June totaled \$1,222.97; non-traffic fines totaled \$143.36. The balance in the police checking account totaled \$4,424.92, police debit card \$483.41, auxiliary police account \$435.00, meter fund \$1,221.90. The report of the Mayor was accepted as presented.

-Code Enforcement Officer: The typical summer violations are being handled including high grass and weeds, excessive brush growth. Several rental inspections are scheduled. In general, enforcement is progressing well with good cooperation from residents and landlords. The report of Mr. Wolfe was accepted as presented.

-Local Emergency Management Coordinator: There was not report.

-Chief Plant Operator: The report of Mr. Lehman was accepted as presented.

-Zoning Officer: The report of the Zoning Officer was accepted as presented.

-Water and Sewer Field Operations: The report of Mr. Zeigler was accepted as presented.

-Street Superintendent: The report of Mr. Handshew was accepted as presented.

-WCCOG: A study group has assembled to explore the possibility of extending natural gas utility services to the Penn Commerce Center and other distribution facilities in Penn Township. The best course of action appears to be an extension of gas services from Carlisle, along the Ritner Highway.

-Newville Beautification Commission: Chief Finkey reported that the Commission will meet on August 7, 2017 at 7:00PM. There are vacancies on the commission presently, and new members are welcome. The planting bed at the Laughlin Mill is complete and is progressing nicely.

Legal Matters: A motion was made by Mr. Harry, seconded by Mrs. Diehl to authorize the Solicitor to advertise for adoption Ordinance 2017-02, "An Ordinance of the Borough of Newville, Cumberland County, Pennsylvania establishing regulations for the operation and parking of motor vehicles during snow emergencies as defined and designated by the Borough during snow and ice storms, and during snow and ice removal from Borough streets, and setting forth penalties for the violation of the same, repealing inconsistent ordinances, and providing for partial invalidity, and establishing an effective date." All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

A motion was made by Mr. Jumper, seconded by Mrs. Diehl to approve a three (3) year Agreement to Provide Police Services to the Newville Lions Community Fairground, Inc. All were in favor. Motion was passed with four (4) affirmative and zero (0) negative votes, and one (1) abstention – Ms. Barrick.

A motion was made by Mrs. Diehl, seconded by Mr. Jumper to approve the adoption of Resolution 2017-03, "A Resolution of the Newville Borough Council, Cumberland County, Pennsylvania establishing the position of code enforcement officer and the Department of Code Enforcement, and setting forth a job description for the position." All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

Borough Solicitor's Report: Mr. McKnight inquired regarding Chief Koser. It was reported the Chief's surgery was successful, and he is doing well.

Committee Reports:

-Finance Committee: No report.

-Community and Economic Development Committee: Ms. Barrick reported that the next meeting of the Community and Economic Development Council will be held on August 10, 2017 at 5:00PM. The Traces of Eden been will perform a free concert at Newville Community Park on July 23, 2016 from 5PM to 7PM.

-Personnel Committee: A motion was made by Mr. Harry, seconded by Mrs. Diehl to approve the appointment of Thomas Wambold to the position of full time police officer at a salary of \$45,898, subject to the successful completion of a one (1) year probationary period. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

Mr. Harry requested a copy of the police schedule. Mayor Toth stated he wished to discuss the request with Chief Koser and Acting Chief Wagner before issuing the schedule.

-Public Safety Committee: Mrs. Diehl reported that the Mayor and Fire Chief are scheduled to meet with the Borough Manager to discuss revisions to Ordinance 2017-01, the Open Burning Ordinance. A new speed enforcement zone will be established on North High Street.

-Recreation Committee: Mr. Sinkovitz reported that the Movement Outreach, along with the Big Spring Heights Church of God wish to hold a "Back to School Bash" at the Newville Community Park on Friday, August 18, 2017 from 6PM to 8PM. A motion was made by Mr. Jumper, seconded by Mr. Harry to approve the request. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes. A meeting of the Newville Borough Recreation Committee will be held on August 15, 2017 at 7PM to discuss new recreation equipment for the Newville Community Park, to be purchased with USDA grant funding. New trash receptacles and a pet station have been installed at the park. The water fountain at the Trailhead has been repaired and is back in operation. Rest rooms in the community park are now open. The Borough Manager will investigate ending the long standing practice of allowing Pepsi and Coke to establish vending machines at the community park and trailhead. The Manager will investigate the cost of purchasing vending machines. Profits from the machines will remain with the borough, and will be returned as improvements at the recreational facilities.

-Public Works Committee: Mr. Jumper reported that the Public Works Department will be completing crosswalk painting. Cost estimates for street sign replacement are being solicited. The street sign replacement program will be a winter public works project.

Borough Council Committee Recommendations: There were no recommendations.

Old Business: None.

New Business: A motion was made by Ms. Barrick, seconded by Mrs. Diehl to approve the adoption of a five year Capital Improvement Plan for the Borough of Newville. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

A motion was made by Mr. Harry, seconded by Mr. Jumper to accept the proposal of the Cumberland Valley Tree Service for tree trimming, tree removal and stump removal at a cost of

\$3,155.00. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

A motion was made by Ms. Barrick, seconded by Mr. Jumper to ratify approval to provide fire police assistance to the Borough of Mt. Holly Springs on July 9, 2017 for a fireman's funeral service. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

A motion was made by Ms. Barrick, seconded by Mr. Jumper to hire Lysa Wright to provide website maintenance at an hourly rate of \$20.00 per hour, and word processing services at a rate of \$11.00 per hour. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

A motion was made by Mr. Harry, seconded by Mr. Jumper to approve the purchase of a 2018 Chevrolet Silverado Pickup from Lawrence Chevrolet at a cost of \$35,884, to be paid from the Fire Tax Account, on behalf of the Friendship Hose Company. All were in favor. Motion was passed with five (4) affirmative, zero (0) negative votes, and one (1) abstention – Ms. Barrick.

A motion was made by Ms. Barrick to table awarded a contract to the Gulotta Group for community and economic development consulting services, pending a review of the mid-year budget report. There was no second to the motion. A motion was made by Mrs. Diehl, seconded by Mr. Jumper to award a contract to the Gulotta Group for consulting services. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

A motion was made by Ms. Barrick, seconded by Mr. Harry to authorize the Borough Manager to submit the following 2018 CDBG project requests to the Cumberland County Redevelopment Authority: Street Resurfacing \$50,000; Spray Pond for Community Park \$25,000. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

A motion was made by Mrs. Diehl, seconded by Ms. Barrick to grant Acting Chief Wyatt Wagner a waiver from the residency requirements established for full time police officers. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

Correspondence: None.

Citizen Comments: Chief Finkey commended Borough Council for a productive meeting, and he thanked to Council for promoting Officer Wambold to full time status. The Chief added that Officer Wambold has demonstrated great potential to be a fine police officer.

Lucy Jansema urged Council to closely monitor plans to expand the Newville Elementary School. She noted the expansion will generate additional storm water run-off for an already over burdened Cloverdale Run. Solicitor McKnight stated the borough has not received a formal plan submission. Plan documents will be reviewed by the Newville Planning Commission and Newville Borough Council. The larger portion of the school site is located in North Newton Township, and the Solicitor explained this will require close planning coordination with the township.

A motion was made by Mr. Harry, seconded by Mrs. Diehl to donate \$100 to provide food and refreshments who will be performing community service work in the Borough hosted by the Kiwanis Club of the Big Spring on September 9, 2017. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

Borough Manager's Report: The report of the Borough Manager was accepted as presented.

Mayor's Comments: Mayor Toth thanked the Council for adding an additional full time officer to the Newville Borough Police Department. He noted that Officer Wambold is an exceptional officer. The police department will have a superb group of police officers to serve the Borough of Newville.

Adjournment: With no further business to come before the Newville Borough Council, the meeting was adjourned at 8:15PM on a motion of Mrs. Diehl, seconded by Mr. Jumper. All were in favor. Motion was passed with five (5) affirmative and zero (0) negative votes.

The next meeting of the Newville Borough Council will be held on August 29, 2017 at 7:00PM in the Newville Borough Office, 4 West Street, Newville, Pennsylvania.

MINUTES RECORDED BY:



FRED A. POTZER

Borough Manager/Secretary