

**NEWVILLE BOROUGH COUNCIL
REGULAR MONTHLY MEETING
SEPTEMBER 26, 2017 AT 7:00PM**

The regular monthly meeting of the Newville Borough Council was held on September 26, 2017 at 7:00PM in the Newville Borough Office, 4 West Street, Newville, Pennsylvania. The meeting was called to order by President Clarence W. Fry, II. The Pledge of Allegiance was observed, followed by the invocation. On roll call, the following members were present: Joey Diehl, Dale Jumper, Russell Gould, Robert S. Over, Edward Sinkovitz, and Clarence Fry. Also present were Borough Solicitor Douglas Miller, Esquire, Code Enforcement Officer Timothy Wolfe, Emergency Management Coordinator Robert Barrick. Visitors included: Troy L. Wisner, President of Friendship Hose Company No. 1, Inc., FHC Fire Chief Brad Stouffer, David and Sharon Keebaugh, Michelle Dunkelberger, Lucy Jansema, Lysa Wright and Scott Penner.

Citizen Comments: There were no citizen comments.

Presentation: James Hoefler of the Cumberland Valley Rail to Trails Council did not attend due to an emergency. A motion was made by Mr. Jumper, seconded by Mr. Sinkovitz to request that the CVRTC remove the siltation socks placed along West Big Spring Avenue, in the area of the new bridge. All were in favor. Motion was passed with six (6) affirmative, and zero (0) negative votes.

Lysa Wright asked Council to request that the CVRTC consider the construction of a pedestrian access to the trail from West Big Spring Avenue.

Minutes: A motion was made by Mr. Sinkovitz, seconded by Mr. Jumper to approve the minutes of the August 29, 2017 regular monthly meeting. All were in favor. Motion was passed with six (6) affirmative, and zero (0) negative votes.

Finances: A motion was made by Mrs. Diehl, seconded by Mr. Sinkovitz to approve the payment of bills, as presented and reviewed at the Finance Meeting. All were in favor. Motion was passed with six (6) affirmative, and zero (0) negative votes.

A motion was made by Mr. Sinkovitz, seconded by Mr. Jumper to approve the Treasurer's Report, as presented and reviewed at the Finance Meeting. All were in favor. Motion was passed with six (6) affirmative, and zero (0) negative votes.

There were no Highway Aid bills for payment.

Reports:

-Police Chief: No report.

-Fire Chief: During the month of August, the fire company responded to 33 calls. There were 5 calls in the borough. A vehicle rescue class was recently conducted with 21 participants. The members were able to train with battery operated hydraulic equipment. The fire company will observe Fire Prevention Week in October. The members of Council were invited to a demonstration of a new rescue truck on October 3, 2017 at 6PM at the fire station.

-Mayor Toth: The report of Mayor Toth was accepted as presented.

-Code Enforcement: Mr. Wolfe observed that it was a relatively quiet month. High grass and weed complaints are drawing to a close. Mr. Wolfe will be attending a training course in Williamsport sponsored by the Commonwealth Code Council. The class will focus on the administration of the International Property Maintenance Code.

-Local Emergency Management Coordinator: Mr. Barrick reported he is in the process of updating the Local Emergency Response Plan for Newville Borough. The plan will be uploaded to the state Previstar system. Mr. Barrick explained the system is managed by the PA Emergency Management Agency, and allows municipalities statewide to view other plans and exchange information. Mr. Barrick reminded Council that the County Office of Emergency Preparedness wishes to be notified in advance of any major public event.

-Chief Plants Operator: The report of Mr. Lehman was accepted as presented.

-Zoning Officer: The report of the Zoning Officer was accepted as presented.

-Water and Sewer Field Operations: The report of Mr. Zeigler was accepted as presented.

-Street Superintendent: The report of Mr. Handshew was accepted as presented.

-WCCOG: There was no report.

-Newville Beautification Commission: The next meeting has been scheduled for October 16, 2017 at 7:00PM in the Borough Office. Three new members, Lysa Wright, Sue Drawbaugh and Scott Penner will join the commission.

Legal Matters: Solicitor Miller presented a revised Ordinance 2017-01, an Ordinance of the Borough of Newville regulating open burning. After discussion, a motion was made by Mr. Jumper, seconded by Mrs. Diehl to table the ordinance for further review. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes. Mrs. Diehl reported that the Public Safety Committee will review the proposed Ordinance at a Special Meeting on October 24, 2017 at 7:00PM.

Committee Reports:

-Finance: Mr. Fry reported that the Earned Income Tax collection for September totaled \$15,786.36. The Local Service Tax receipts totaled \$2,087.06. A motion was made by Mr. Sinkovitz, seconded by Mr. Gould to increase payments to Cornerstone Federal Credit Union, in order to pay-off the 2013 Ford SUV by January 1, 2018. All were in favor. Motion was passed with six (6) affirmative, and zero (0) negative votes.

-Community and Economic Development Committee: Mr. Gould announced he would like to meet with Mr. Gulotta of the Gulotta Group on November 1, 2017 at 7:00PM to open discussion of a new strategic plan for the borough.

-Personnel Committee: Mr. Over stated that several personnel matters will be addressed as part of the meeting agenda.

-Public Safety Committee: Mrs. Diehl reminded everyone that the next meeting of the Public Safety Committee will be held on October 24, 2017 at 7PM.

-Recreation Committee: Mr. Sinkovitz stated that the Newville Community Park will close for the season on October 31, 2017. At that time, water to the park will be turned off, the restrooms will be closed and winterized.

-Public Works Committee: Mr. Jumper announced that the fall brush collection will be held on October 2, 2017 (North Ward) and October 3, 2017 (South Ward). Curbside leaf collection will begin on October 16, 2017 and will be conducted on the odd side of all borough streets on Monday, and on the even side of all borough streets on Tuesday. The equipment is being prepared for winter maintenance.

Borough Council Committee Recommendations:

Personnel Committee: A motion was made by Mr. Over, seconded by Mr. Gould to authorize the advertisement(s) to fill the following positions: two (2) vacancies on the Newville Borough Planning Commission, (1) vacancy on the Newville Zoning Hearing Board, one part time CDL truck driver, and one part time Code Enforcement Officer. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

Old Business: A motion was made by Mr. Jumper, seconded by Mr. Sinkovitz to award the bid for the 2017 Street Resurfacing Program to New Enterprise Stone and Lime Company, Inc. at a cost of \$195,000. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

New Business: None.

Correspondence: A motion was made by Mrs. Diehl, seconded by Mr. Jumper to accept the resignations of Clarence Fry and Edward Sinkovitz from the Newville Borough Planning Commission, effective immediately. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

Borough Manager's Report: The report of the Borough Manager was accepted as presented.

Citizen Comments: Lysa Wright explained she is working with the Borough Manager to submit a grant to the Cumberland County Tourism Bureau to request \$2,500 to update venue signs and advertising for the Newville Fountain Festival. The website will be modified to add a community bulletin board.

Residents discussed the need for a school crossing guard at the intersection of Main Street and High Street. A motion was made by Mrs. Diehl, seconded by Mr. Jumper to authorize a letter to the Big Spring School District to request approval for a school guard at this location. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

Mayor's Comments: None.

Council President's Remarks: None.

Adjournment: With no further business to come before the Newville Borough Council, the meeting was adjourned on a motion of Mrs. Diehl, seconded by Mr. Jumper. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

The next meeting of the Newville Borough Council will be held on October 31, 2017 at 7:00PM in the Newville Borough Office.

Minutes Recorded By:



Fred A. Potzer, Borough Manager/Secretary