

**NEWVILLE BOROUGH COUNCIL
SPECIAL MEETING
NOVEMBER 14, 2017 AT 7:00PM**

A Special Meeting of the Newville Borough Council was held on Tuesday, November 14, 2017 at 7:00PM in the Newville Borough Office, 4 West Street, Newville, Pennsylvania. The meeting was called to order by Council President Clarence Fry. The invocation was offered, followed by the Pledge of Allegiance. On roll call, the following members were present: Joey Diehl, Dale Jumper, Russell Gould, Robert Over, Edward Sinkovitz and Clarence Fry. Also present were Borough Solicitor Marcus A. McKnight, III, Mayor-Elect Randy Finkey. Visitors included Lucy Jansema. News media present: Curtis Garland for the Valley Times Star.

Citizen Comments: Mr. Sinkovitz commented that the Veterans Day Service was outstanding, with a large number of veterans and residents in attendance. He congratulated the Joint Veterans Council for a very successful program.

Interview: The members of Council interviewed Edmund C. Strohm, Jr. for the position of part time public works employee, specifically snow plow operator. Following questions from Council, Mr. Strohm was advised his hiring would be contingent upon a good driving record check from PennDOT, successful passing of a drug test, and a police background check. Council further advised Mr. Strohm that payment of his CDL test and license fees would be authorized by the borough; however, if he leaves the employment of the borough within one (1) year from obtaining his CDL license, he must reimburse the borough in full for the test and the license. Mr. Strohm acknowledged and agreed to these requirements. A motion was made by Mr. Gould, seconded by Mrs. Diehl to approve the appointment of Edmund C. Strohm as a part time public works employee, effective immediately, and contingent upon the conditions set by Borough Council, at the hourly rate of pay of \$14.50, to increase to \$15.00 upon obtaining a CDL license. All were in favor. The motion was passed with six (6) affirmative and zero (0) negative votes.

Old Business: There was no old business.

New Business: The Borough Manager reviewed with the members of Borough Council three newly established policies which included:

- Code of Conduct Policy
- Conflict of Interest Policy
- Financial Management Policy

After making several corrections and revisions, the Council directed the Borough Manager to place the policies for adoption at the next regular meeting.

A motion was made by Mr. Gould, seconded by Mr. Jumper to approve the appointment of Bobbi Ann Olson to the Newville Borough Planning Commission, to fill the unexpired term of Edward Sinkovitz, which shall run through December 31, 2020. The appointment is further conditioned upon the receipt of a letter of interest from Ms. Olson. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

A motion was made by Mr. Gould, seconded by Mrs. Diehl to authorize the Borough Solicitor to take legal action against the Safe Auto Insurance Company to recover damages in the amount of \$9,162.34 to a borough owned traffic signal at the intersection of W. Main Street and West Street, damaged by a motor vehicle accident on April 25, 2017. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

The Borough Council directed the Borough Manager to obtain a proposal from the Middle Department Inspection Agency of Camp Hill, for third party building code inspection services.

A motion was made by Mr. Sinkovitz, seconded by Mr. Jumper to authorize the Borough Public Works Department to provide leaf collection services to the Borough of Newburg on December 12, 2017 and December 18, 2017, upon receipt of a written letter of request from Newburg Borough Council, for insurance purposes. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

A motion was made by Mr. Sinkovitz, seconded by Mr. Jumper to Authorize the Borough Manager to purchase five (5) "NO PARKING THIS SIDE of STREET" signs to be posted on Chestnut Street in accordance with the Snow Removal Ordinance. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

A motion was made by Mr. Over, seconded by Mr. Sinkovitz to cancel the November 28, 2017 regular monthly meeting, and to combine the agenda with a Special Meeting to be held on Wednesday, December 6, 2017 at 7:00PM in the Borough Office. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes.

A motion was made by Mrs. Diehl, seconded by Mr. Jumper to approve payment of \$205.71 to Bailey's Electric for the repair of a period light on West Big Spring Avenue. All were in favor. Motion was passed with six (6) affirmative and zero (0) negative votes,

Borough Manager's Report: The Borough Manager shared with Borough Council two memos. One memo included comments from various residents received by Mayoral candidate Lysa Wright during here door-to-door campaign for Mayor. A second memo from the County Tax Assessment Office outlines the assessed valuation of the North and South Wards for tax purposes, in setting the millage rate for 2018.

Executive Session: Council President Fry announced that an Executive Session will be held to discuss a police department matter. In addition to the members of Council, the Borough Solicitor, Borough Manager and Mayor-Elect will participate in the session. Council adjourned to Executive Session at 8:20PM and returned to regular session at 9:37PM.

Solicitor McKnight announced the Council met in Executive Session to discuss a police department matter, and there were no decisions made during the Executive Session.

Adjournment: With no further business to come before the Newville Borough Council, the meeting was adjourned at 9:40PM on a motion of Mr. Jumper, seconded by Mr. Sinkovitz. All were in favor. The motion was passed with six (6) affirmative and zero (0) negative votes.

The next meeting of the Newville Borough Council will be held on December 6, 2017 at 7:00PM in the Newville Borough Office.

Minutes Recorded By:

A handwritten signature in black ink, appearing to read "Fred A. Potzer", written over a horizontal line.

FRED A. POTZER, Borough Manager/Secretary