

NEWVILLE BOROUGH WATER AND SEWER AUTHORITY
Regular Monthly Meeting
October 16, 2017 at 10:00AM

The regular monthly meeting of the Newville Borough Water and Sewer Authority was held on October 16, 2017 at 10:00AM in the Operations Office of the Newville Borough Wastewater Treatment Plant at 99 Cove Avenue, Newville, Pennsylvania. The meeting was called to order at 10:00AM by Chairman Roger Hoover. On roll call, the following members were present: William Barnhart, William Boldosser, Clarence Fry and Roger Hoover. Dylan Griffey was absent due to employment. Also present: Joel W. Rimby, Esquire, Authority Solicitor; William F. Hill, P.E., Authority Engineer; Joseph Lehman, Chief Plants Operator, Timothy Zeigler, Assistant Plants Operator. There were no visitors.

Citizen Comments: None.

Minutes: The minutes of the September 18, 2017 regular monthly meeting were approved on a motion of Mr. Boldosser, seconded by Mr. Barnhart. ***Roll Call:*** *Mr. Barnhart, yes; Mr. Boldosser, yes; Mr. Fry, yes; Mr. Hoover, yes. The motion was passed with four (4) affirmative, zero (0) negative votes.*

Reports:

-Borough Manager: The aged accounts receivable report as of October 16, 2017: monthly accounts total \$41,147.33; quarterly accounts total \$173,843.39. The quarterly bills were mailed on October 10, 2017. The 2018 water and sewer budget is complete and will be mailed to the Authority Board by October 31, 2017. The budget is scheduled for final adoption on November 20, 2017. A memo regarding the services of Roberts Filters was presented by Joseph Lehman and Timothy Zeigler. The report of the Borough Manager was accepted as presented.

-Chief Plants Operator: Mr. Lehman announced that Jireh Welding has completed the construction of a pipe rack for the storage of ductile iron pipe. Mr. Lehman asked about the status of the screen for the Penn Township Standpipe. Mr. Lehman stated he was impressed with the interest of Roberts Filters. A company representative recently met with the Authority staff to discuss the rehabilitation and repair of the process units. Roberts is presently rehabilitating two filter units in New York state, identical to the Newville units. They are installing two new units in Selinsgrove. The company has the expertise and parts availability. Mr. Hill stated that the contractor must complete the work in twelve calendar days. The second treatment unit is more than capable of processing the water needs of the Authority during that time period. Mr. Lehman reminded that the replacement of the static mixer is critical. Mr. Hill announced bids will be opened at the November 20, 2017 meeting, and will be awarded at the December 18, 2017 meeting. Work may begin in January or February. The report of Mr. Lehman was accepted as presented.

-Water and Sewer Field Operations: Mr. Zeigler reported that members of Boy Scout Troop 174 and their families recently toured the water and sewer plants. The scouts and their families found the tour to be very informative. The report of Mr. Zeigler was accepted as presented.

Old Business: None.

New Business: A motion was made by Mr. Barnhart, seconded by Mr. Boldosser to approve the adoption of Resolution 2017-03, "A Resolution of the Newville Borough Water and Sewer Authority adopting and imposing certain fees in accordance with the Pennsylvania Municipal Authorities Act, 53 PA C.S.A. §5601, *et seq.*, as amended, for connection to the Water System owned and operated by the Newville Borough Water and Sewer Authority. This resolution approves an increase of the water tapping fee to \$4,336.00. ***Roll Call:*** *Mr. Barnhart, yes; Mr. Boldosser, yes; Mr. Fry, yes; Mr. Hoover, yes. The motion was passed with four (4) affirmative, zero (0) negative votes.*

A motion was made by Mr. Barnhart, seconded by Mr. Boldosser to approve the application of the Big Spring School District for four (4) EDU's of sanitary sewer capacity for the expansion of the Newville Elementary School. ***Roll Call:*** *Mr. Barnhart, yes; Mr. Boldosser, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with four (4) affirmative and zero (0) negative votes.* The Authority Board instructed Mr. Rimby to draft a revised Developer's Agreement to include 4 EDU's of water capacity, in addition to 4 EDU's of sewer capacity, for the proposed school expansion.

Mr. Hill reported that he has received a response to the Authority's plan review letter of August 2, 2017. Mr. Hill continues to review the plan documents for 801 Centerville Road, Penn Township. Initial concerns center around the proposed Grinder pump and flow equalization. P/7 Ritner has requested 4,000 gpd of sewer capacity. The review will continue.

A motion was made by Mr. Boldosser, seconded by Mr. Barnhart to authorize the Authority Engineer to advertise bids for the rehabilitation of the Roberts filter unit at the Cool Spring Water Treatment Plant. The bids shall be accepted and opened at the November 20, 2017 regular monthly meeting of the Newville Borough Water and Sewer Authority. ***Roll Call:*** *Mr. Barnhart, yes; Mr. Boldosser, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with four (4) affirmative and zero (0) negative votes.*

Legal Matters: Mr. Rimby informed the Authority Board that he will contact Mr. Wadel regarding the revised developer's agreement for the Newville Elementary School. A revised agreement will be prepared for the Chairman to sign.

Engineering Matters: Mr. Hill reported that Solicitor Rimby has reviewed the bid documents for the filter rehabilitation and has found everything to be in order.

Customer Account Matters: A motion was made by Mr. Boldosser, seconded by Mr. Fry to approve a request of Richard Butts, 1 Mt. Rock Road, Acct #0006 for sewer forgiveness in the amount of \$292.50 due to a water leak, and to issue a revised bill in the amount of \$864.84. ***Roll Call:*** *Mr. Barnhart, yes; Mr. Boldosser, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with four (4) affirmative and zero (0) negative votes.*

Correspondence: None.

Finances: Approve the payment of water fund bills totaling \$4,896.35. Motion by Mr. Boldosser, seconded by Mr. Barnhart. ***Roll Call:*** *Mr. Barnhart, yes; Mr. Boldosser, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with four (4) affirmative and zero (0) negative votes.*

Approve the payment of sewer fund bills totaling \$3,141.77. **Roll Call:** Mr. Barnhart, yes; Mr. Boldosser, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with four (4) affirmative and zero (0) negative votes.

Adjournment: A motion was made by Mr. Boldosser, seconded by Mr. Fry to approve the adjournment of the meeting at 10:40AM. **Roll Call:** Mr. Barnhart, yes; Mr. Boldosser, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with four (4) affirmative and zero (0) negative votes.

The next regular monthly meeting of the Newville Borough Water and Sewer Authority will be held on November 20, 2017 at 10:00AM in the Operations Office of the Newville Wastewater Treatment Plant at 99 Cove Avenue, Newville, Pennsylvania.

MINUTES RECORDED BY:



FRED A. POTZER, Borough Manager/Secretary