

**NEWVILLE BOROUGH WATER AND SEWER AUTHORITY
REGULAR MONTHLY MEETING
JULY 18, 2022 AT 10:00AM**

The regular monthly meeting of the Newville Borough Water and Sewer Authority was held on Monday, July 18, 2022 at 10:00AM in the Operations Office at 99 Cove Avenue, Newville, Pennsylvania. The meeting was called to order at 10:00AM by Chairman Roger Hoover. On roll call, the following members were present: John Epley, Clarence Fry (by telephone), Roger Hoover. William Barnhart and Mike Crouch were absent. Also present: Eric Brenner, Esquire, Salzman Hughes, P.C., William F. Hill, P.E., William F. Hill And Associates. Visitor: Jay Mowery, Cumberland Drive-In.

Citizen Comments: There were no citizen comments.

Minutes: The minutes of the June 20, 2022 regular monthly meeting and the July 11, 2022 Special Meeting were approved on a motion of Mr. Epley, seconded by Mr. Fry. ***Roll Call:*** Mr. Epley, yes; Mr. Fry, yes; Mr. Hoover, yes. ***Motion was passed with three (3) affirmative and zero (0) negative votes.*** Mr. Hill clarified the minutes by stating a revised capital charges study was authorized by the Authority Board under a previous motion. The PA Municipal Authorities Act sets for a time period for the revision of capital charges.

Reports:

-Borough Manager: The Aged Accounts Receivable Report as of July 14, 2022: water fund accounts total \$8,778.70, sewer fund accounts total \$5,178.57. Monthly and quarterly water and sewer bills were mailed to customers on July 11, 2022. The report of the Borough Manager was accepted as presented.

-Chief Plants Operator: Mr. Zeigler was on vacation. There was no report.

-Field Operations: Fire hydrant painting is underway in the borough. The report of Mrs. Berrell was accepted as presented.

Old Business: Mr. Brenner reported that the PennDOT agreement had been provided to the Manager and the Engineer for comment. Once he returns from vacation, Mr. Rice will finalize the agreement and forward it to PennDOT. Mr. Hill prepared a Memorandum dated June 28, 2022 to summarize his comments and concerns regarding the PennDOT capacity request. No further action was required by the Authority Board.

New Business: The members read a letter from Mr. Lee Richwine, 23 North Corporation Street. In the letter, Mr. Richwine appealed the Authority Board's decision to assess water and sewer connection fees totaling \$6,558.48 on his inactive account. The Authority Board noted that the account was made inactive at Mr. Richwine's request. Over two years have past since the account was made inactive. Mr. Richwine could have avoided the capital charges by maintaining an active account while paying a minimum water and sewer bill. A motion was made by Mr. Fry, seconded by Mr. Epley to allow Mr. Richwine to make payments on the outstanding capital charges over a one-year period beginning on July 18, 2022. If the charges are not paid within the time period, the service will be disconnected. ***Roll Call:*** Mr. Epley, yes; Mr. Fry, yes; Mr. Hoover, yes. ***Motion was passed with three (3) affirmative and zero (0) negative votes.***

Jay Mowery, owner of the Cumberland Drive-In informed the board he has been experiencing on going problems with his well. The well serves the seasonal concession stand which is open only 70 nights per year. Mr. Mowery has investigated many options including an on-site treatment system and the possible closure of the facility. Mr. Mowery recently learned for the PA DEP that he may continue to use the well to service the restrooms if the kitchen area of the concession stand is connected to public water. A motion was made by Mr. Epley, seconded by Mr. Fry to grant a water connection to the Cumberland Drive-In at a cost of \$4,779.08 for 157 gallon of water per day, subject to audit and the possible payment of additional capital charges based upon usage, and the requirement that cross connection precautions are installed to separate the well from the public water system. **Roll Call:** Mr. Epley, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes. Mr. Mowery thanked the Authority Board and left the meeting

No action was taken by the Authority Board regarding on-going matters of employment.

Legal Matters: Mr. Brenner had nothing further to report. He will follow-up with Solicitor Rice regarding the finalization of the PennDOT agreement.

Engineering Matters: Mr. Hill will be amending the Water System Specifications to provide alternative pipe for water service connections. An inquiry was received from HRG regarding a manhole on the Ridge Development Property in Penn Township. This is a private sewer line that has not been dedicated to the Authority. Penn Township Engineer Paul Wilson has acknowledged the Authority's letter regarding the PennDOT rest area connections. Is has been in contact with the project manager at the Larsen Design Group.

Customer Account Matters: There were no customer account matters.

Finances: A motion was made by Mr. Fry, seconded by Mr. Epley to approve the payment of water fund bills totaling \$18,025.10. **Roll Call:** Mr. Epley, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.

A motion was made by Mr. Epley, seconded by Mr. Fry to approve the payment of sewer fund bills totaling \$15,047.48. **Roll Call:** Mr. Epley, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.

A motion was mad **Roll Call:** Mr. Epley, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes. by Mr. Fry, seconded by Mr. Epley to approve the payment of escrow fund bills totaling \$12,435.01.

Adjournment: With no further business to come before the Newville Borough Water and Sewer Authority, the meeting was adjourned at 10:36AM on a motion by Mr. Epley, seconded by Mr. Fry. **Roll Call:** Mr. Epley, yes; Mr. Fry, yes; Mr. Hoover, yes. Motion was passed with three (3) affirmative and zero (0) negative votes.

The next meeting of the Newville Borough Water and Sewer Authority will be held on Monday, August 15, 2022 at 10:00AM in the operations office of the Newville WWTP at 99 Cove Avenue, Newville, Pennsylvania.

Minutes recorded by:



Fred A. Potzer, Borough Manager