

**NEWVILLE BOROUGH ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MONTHLY MEETING  
SEPTEMBER 21, 2022 AT 7:00PM**

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The regular monthly meeting of the Newville Borough Economic Development Authority was held on Wednesday, September 21, 2022 at 7:00PM in the Newville Borough Office, 4 West Street, Newville, Pennsylvania. The meeting was called to order by Chairman Andrea Greene. The invocation was offered by Solicitor Marcus McKnight, followed by the Pledge of Allegiance. On roll call, the following members were present: Richard Gobin, Vincent Mellott and Andrea Greene. Jeffrey Boudier and Kenneth Tuckey were absent. Also present: Solicitor Marcus A. McKnight, III, Esquire. Others present included Councilman Jack Ericksen, EDA Liaison to Newville Borough Council.

**Minutes:** The minutes of the August 17, 2022 regular monthly meeting were approved on a motion of Mr. Mellott seconded by Mr. Gobin. All were in favor. Motion was passed with three (3) affirmative and zero (0) negative votes.

**Treasurer's Report:** A motion was made by Mr. Gobin seconded by Mr. Mellott to accept the Treasurer's Report as presented. All were in favor. Motion was passed with three (3) affirmative and zero (0) negative votes.

**Board and Staff Reports:**

**-Legal Matters:** Mr. McKnight suggested that Kristen Ritchey, Governmental Affairs Director for Comcast may be a starting point of contact in order to obtain an application to the Comcast Foundation for financial support. No legal matters are pending at this time.

**-Borough Manager:** A program amendment to transfer a \$77,655 Community Development Block Grant from the Veterans Park at the Newville Town Center to the Newville Trailhead Parking lot expansion project was submitted to the Cumberland County Redevelopment Authority on September 6, 2022. There are three potential applicants for the façade grant program:

Newville Historical Society, David Gregoire (Newville Diner), Gary Kamin (Tattoo Studio).

A plan is underway whereby two Newville non-profit organizations, the Launch Pad and the Friends of the John Graham Library may join together to create "The Bookery" at 31 East Main Street in vacant space owned by the Launch Pad. A meeting was held on September 21, 2022 at 3:30PM to discuss the project. The cooperation of the two organizations may help to solve the library's book storage dilemma, while creating income for both entities.

**-Prospect Hosting Committee:** The committee met two weeks ago and is planning updates to the tri-fold brochure, recruitment guide and website in order to enhance the business recruitment strategy. The committee is evaluating the CSA – Communities Supporting Ag program. The focus will be on marketing and delivery of specialty agricultural products. A meeting was held recently with Janet Anderson, the new Executive Director of CAEDC. The meeting was very productive and it appears there will be many great programs coming from this

organization once the Executive Director has a new staff in place. Lisa Black of the Big Spring School District will have a student intern ready to start in January. Dickenson College has not yet selected an intern. Mr. Ericksen will follow up with Shippensburg University as well.

Chairman Greene note that CAEDC has received \$200,000 in funding to help business with less than 50 employees. Janet Anderson is currently the contact for this program.

**Old Business:** None.

**New Business:** The members discussed the Chamber Mixer scheduled for November 3, 2022 from 5:00PM to 7:00PM at the Whisker's Brewery at 9 South High Street. Chairman Greene will attend the September 27, 2022 meeting of the Newville Borough Council to request a waiver of the Open Container Ordinance for the event. Solicitor McKnight indicated he will have the appropriate Resolution prepared for Borough Council to approve. Dr. Joseph Pion of the Graham Medical Center as donated \$500 to sponsor this event. Whisker's will provide two drink tickets to each invited guest. There will be food provided by Kane's Pizza, Brother's Pizza and Saylor's Market. This event will be open to Newville area business, along with the members of the Carlisle and Shippensburg Chambers of Commerce.

Chairman Greene has forwarded a letter to the Borough Council requesting a \$12,000 allocation from the 2023 budget to support the Newville EDA. The Chairman plans to attend the next Council meeting to discuss the request and respond to questions from the council members.

Mr. Ericksen addressed a suggestion from the last meeting offered by Mr. Mellott to help the owners of commercial properties to help improve and ready their properties for occupancy by new business owners. Mr. Ericksen pointed out that a limited number of commercial opportunities exist presently, and one location may become occupied after the next council meeting. Mrs. Green agreed to add this topic to the agenda of the October 19, 2022 for more discussion.

The 2023 Development Plan was discussed. In 2021 over \$14,500 was raised from seven corporate and private sponsors. A few of the sponsors offered a multi-year financial contribution to the Newville EDA. Chairman Green asked the members to review the list and work to develop new sponsors. Contact assignments will be finalized at the next meeting.

**Adjournment:** With no further business to come before Newville Borough Economic Development Authority, the meeting was adjourned at 8:10PM. The next meeting of the Newville Borough Economic Development Authority will be held on Wednesday, October 19, 2022 at 7:00PM in the Newville Borough Office.

Minutes recorded by:

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Fred A. Potzer, Borough Manager