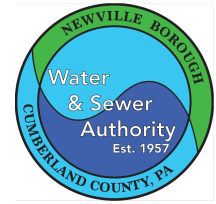


Newville Borough Water & Sewer Authority Regular Monthly Meeting Agenda



SEPTEMBER 19, 2022 at 7:00PM in the Operations Office

1. **Call to Order**
2. **Roll Call**
3. **Citizen Comments.**
4. **Minute:** Approve the Minutes of the August 15, 2022 Regular Monthly Meeting and the August 30, 2022 Special Meeting.
5. **Reports**
 - a. **Borough Manager**
 - b. **Assistant Plants Operator**
 - c. **Field Operations Report**
6. **Old Business**
 - a. Discuss the status of a water and sewer capacity agreement for the PennDOT rest areas on Interstate 81 in Penn Township.
7. **New Business**
 - a. Discuss issuing an RFP for HVAC preventive maintenance services for all authority properties.
 - b. Discuss the fence replacement at the Laughlin Mill.
 - c. Authorize the staff to hire Windriver Environmental (Klines) to use a vactor truck to clean all wetwells at the NWSA pump stations.
 - d. Authorize the staff to secure the meter vaults at all warehouse centers served by the authority and to post a placard with the NWSA emergency contact number at each pit.
 - e. Authorize the sale of the 2007 Ford F-350 utility truck on Municibid, and approve setting a minimum bid of \$10,000.
 - f. Authorize the Chief Plant Operator to contact Control Systems 21 to check turbidimeter on Clarifier #2 due to no flow alarm.
8. **Legal Matters: Zachary M. Rice, Esquire, Salzmann Hughes, P.C.**
 - a. Review a proposed contract between the Newville Water and Sewer Authority and Susquehanna Environment Services, LLC
9. **Engineering Matters: William F. Hill, P.E. William F. Hill & Associates**
10. **Customer Account Matters:** Approve a request from Green Ridge Village for sanitary sewer forgiveness as follows:
Acct # 0900-0 Total Bill \$18,148.82, Adjusted bill \$14,781.56. Sewer Forgiveness totals \$3,367.26.
Acct # 0900-0 Total Bill \$16,438.60. Adjusted bill \$14,380.07. Sewer Forgiveness totals \$2,058.53.
11. **Correspondence:** Ginny English, 47 Hemlock Circle, Green Ridge Village.
12. **Finances**
 - a. Approve payment of Water Fund bills totaling \$4,219.79.
 - b. Approve payment of Sewer Fund bills totaling \$7,399.88.
 - c. Approve payment of Escrow Fund bills totaling \$1,309.46
13. **Adjournment.**

Next meeting: October 17, 2022 at 10:00AM in the Operations Office.