

**NEWVILLE BOROUGH RECREATION COMMISSION
REGULAR MONTHLY MEETING
SEPTEMBER 20, 2022 AT 7:00 PM**

The regular monthly meeting of the Newville Borough Recreation Commission was held on Tuesday, September 20, 2022 at 7:00 PM in the Newville Borough Office, 4 West Street, Newville Pennsylvania. The meeting was called to order by Pastor Christopher Faylor, followed by the Pledge of Allegiance, and invocation. The following members were present: Pastor Christopher Faylor, Joey Diehl, Sandy Brymesser, Ed Sinkovitz, Matt Kump, Clarence "Mike" Fry, and Jody Hoffman. Also in attendance was Borough Manager, Fred Potzer.

New Business: A motion was made by Mr. Kump, seconded by Mrs. Brymesser to accept the minutes of July 19, 2022. All were in favor. Motion passed with six (6) affirmative and zero (0) negative votes. Due to a lack of a quorum, there was no meeting in August.

- **Treasurer Report:**

The treasurer's report was provided by Mrs. Hoffman as follows:

JULY 31, 2022	ENDING BALANCE	\$2,884.84
VENDOR	CHECK NUMBER	AMOUNT
Strouse Entertainment 3 events (8/3, 8/9, 8/11)	117	\$1,250.00
Saylor's Market (hot dogs, snacks, rolls, supplies for the month)	118	\$261.56
Kona Ice Truck 100 cups @ \$2 each	119	\$200.00
Total Expenditures for August		\$1,711.56

DEPOSITS		
8/5/22	Soda Machines Park and Trailhead	\$209.35
8/5/22	Pavilion Rental	\$25.00
TOTAL		\$234.35

Mrs. Hoffman reported that the ARPA money for 2022 (\$5,000) was received on September 9, and was deposited into the Recreation Fund the same day.

- **Resignation:**

Mr. Kevin Yost submitted a letter of resignation from the Recreation Committee effective immediately. A motion was made by Mrs. Brymesser, seconded by Mrs. Hoffman to accept Mr. Yost's resignation. Motion passed with six (6) affirmative and zero (0) negative votes.

- **Summer Program:**

Mrs. Brymesser was very pleased with the amount of attendance of children and the participation of their adults. She reported that each event was attended by between 40 to 50 children. She stated that this was the first year that people had offered money donations. She would like to have a donation jar available at the summer events for next year's program.

Mrs. Brymesser reported that the Family Fun night was a huge success. Pastor Faylor noted that most of Mrs. Brymesser's earnings from the Borough goes back into the Recreation program as prizes for the Bingo games. Mr. Kump stated that what Newville offers during the summer is unique to the area. No other surrounding municipalities offer a free entertainment program for their children. Mr. Potzer added that there is no program that he is aware of that offers free food to the participants. Mrs. Diehl suggested contacting stores for donations, such as Sheetz for hotdogs, Papa John's Pizza, and Five Below for bingo prizes. Pastor Faylor said that he could contact Chick Fil A for gift cards as prizes also.

Mrs. Brymesser noted some of the most popular events were anything involving water. This included the Strouse Entertainment inflatables, the slip and slide as well as water toys and balloons. Adventure In Fun was also a huge success. Their programs include an exotic animal show, balloon art and spray glitter tattoos. Illusions by Vick, a magician, was another hit. Mrs. Brymesser recalled only one or two shows, which were fine for this year, probably will not be invited back due to the lack of attention given to by the children. She is planning to add some new entertainment for next year.

Mrs. Brymesser would like an assistant who helps in planning and conducting the events with her as well as help in setting up and tearing down. It was decided to clarify the job description of the Assistant Recreation Coordinator for next year's program. It was also discussed as using high school volunteers as part of their internship for earning service hours for their distinguished diploma. Mr. Kump suggested a weekly sign-up sheet for two volunteers per event. He would be willing to speak with some of the clubs at the High School.

Mr. Fry asked if there is an emergency plan implemented. Mrs. Brymesser stated that the children are accompanied by a parent or grandparent. No children are allowed to be dropped off unchaperoned. As a result, there are plenty of adult "eyes" on the playground as well as a first aid kit for minor bumps and scrapes.

Pastor Faylor gave an update on the Summer Faith and Fun Days. He stated that the average attendance was fifty but a couple of the programs had as many as seventy. He concurred that this was the best summer to date and gave credit to the flyers being distributed with the elementary schools at the end of last year. He stated that all the lunches were provided by area churches, with the exception of the first date which was provided by Chic-fil-A.

- **Budget:**

Mr. Potzer advised the committee of the upcoming budget based on the current year's budget. The current numbers reflected \$7,500 programming expenses from the Borough, \$4,000 for staff, and \$5,000 ARPA funds. The splash pad will be paid for from a separate block grant of \$89,000 plus a matching contribution of \$10,000 from the Borough.

Mr. Potzer reminded the committee that the Borough is in debt for \$48,000 due to the construction of the new municipal building on High Street and there is no surplus of money for

any new or additional projects to be added to the budget. He also noted that the pavilion roofs will need to be replaced.

- **Old Business:**

Pastor Faylor has been in contact with Kevin Yost regarding the updates for the installation of the new scoreboard at the ball field. There has been preparation for the installation by removing the fencing and trees bordering the school. Blue Mountain Excavating will be auguring the holes for the beams. Mr. Yost will be working on this project as his schedule allows, and would like to see the completion before winter. Mr. Yost is available for questions or concerns via phone or email.

Mr. Potzer voiced his concerns that this project has cost the Borough \$12,000. A bill was just received from Blue Mountain Excavating for \$1,600 for that work. Mr. Potzer stated that no one had requested authorization or permission from the Borough. His concern is that within two months the space being used to store the scoreboard will be needed for winter maintenance. He would like to know when does this project stop financially. Originally it was presented to the Borough as an \$8,000 project. There have been no contributions received from any other organization besides the Borough. He stated that this project is substantially over budget.

Mr. Potzer further stated that unless Blue Mountain has recently purchased a new auger, the auger they own is not large enough to drill for the steel beams required for the score board. Mr. Potzer suggests contacting Cumberland Poultry for the concrete and construction. He is afraid that the current schematic of the construction will cause the board to list. Pastor Faylor relayed Mr. Yost's statement that any other bills will be paid by the ball park association. Mr. Fry offered expertise as a pole man from his days with the phone company. He suggested using a crane and not a fork to lift the board. Also, he suggested hiring an insured contractor to complete the work.

Pastor Faylor reiterated Mr. Yost's plan to have the scoreboard installed by winter and to have completion of electric in the spring. Pastor Faylor also stated that there would be no more bills to the Borough per Kevin Yost.

Mr. Potzer reported that there was no damage to the grass due to the Wounded Warriors Car Show that was held on Saturday, September 17, 2022. Mrs. Diehl stated that the car show was a huge success and that there were 144 cars that participated this year. She stated that the craft vendors, the Boy Scouts, and the Historical Society also had a very successful day.

Mr. Sinkovitz stated that he is still waiting to hear from Mr. McKnight concerning the 5013C status. There has been no update.


Mr. Potzer updated the committee on the Trailhead improvements. Both the exterior and interior are being painted. As well as an epoxy finish applied to the floor for easier cleaning and maintenance. This was contracted to Beam Painting at a cost of \$4,800. A \$77,000 grant was received to expand the trailhead parking lot and paving of the lot.

Mrs. Brymesser would like to sell items that were donated to raise funds for the summer recreation program. She would like to set up in the park to do this. Mr. Potzer advised her that once she has a date, present it to the Borough Council for their authorization.

- **Adjournment:**

On a motion by Mr. Fry, seconded by Mrs. Hoffman, the Newville Borough Recreation Commission adjourned at 8:12 PM.

Minutes recorded by:



Jody Hoffman Secretary/Treasurer

Next Meeting: October 18, 2022 at 7:00 PM