

**NEWVILLE BOROUGH ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MONTHLY MEETING
OCTOBER 19, 2022 AT 7:00PM**

The regular monthly meeting of the Newville Borough Economic Development Authority was held on Wednesday, October 19, 2022 at 7:00PM in the Newville Borough Office, 4 West Street, Newville, Pennsylvania. The meeting was called to order by Chairman Andrea Greene. The invocation was offered by Solicitor Marcus McKnight, followed by the Pledge of Allegiance. On roll call, the following members were present: Vincent Mellott, Robert Kanc, Andrea Greene.

Kenneth Tuckey, Richard Gobin and Jeff Boudier were absent. Also present: Solicitor Marcus A. McKnight, III, Esquire.

New Members: Robert Kanc, a member of the Prospect Hosting Committee expressed a willingness to fill one of two new vacancies on the Newville Economic Development Authority. A motion was made by Mr. Mellott, seconded by Mrs. Greene to appoint Mr. Kanc to a five (5) year term, subject to ratification by the Newville Borough Council. All were in favor. Motion was passed with three (3) affirmative and zero (0) negative votes. Mr. Kanc was welcomed to the Authority Board.

Minutes: The minutes of the September 21, 2022 regular monthly meeting were approved on a motion of Mr. Kanc, seconded by Mr. Mellott. All were in favor. Motion was passed with three (3) affirmative and zero (0) negative votes.

Treasurer's Report: A motion was made by Mr. Mellott, seconded by Mr. Kanc to approve the payment of an invoice from Irwin & McKnight, P.C., \$105, and to accept the Treasurer's Report as presented. All were in favor. Motion was passed with three (3) affirmative and zero (0) negative votes.

Board and Staff Reports:

-Legal Matters: Solicitor McKnight suggested the Newville Borough Council must adopt a Resolution at the October 25, 2022 meeting to confirm the appointment of Mr. Kanc.

-Borough Manager: No report.

-Prospect Hosting Committee: No report, absent and excused.

Old Business: Chairman Greene presented a list of past supporters. Mr. Tuckey has been in contact with the Chairman and is anxious to get started on the 2022 development program. Chairman Greene hopes to provide a spreadsheet with the relevant information in time for the next meeting.

New Business: The members reviewed two applications for the façade grant program. Theo's Diner, at 8 South High Street will be operated by David Gregoire. The applicant is seeking a façade grant in the amount of \$2,286.09 to pay for signage to promote the new business. A motion was made by Mr. Mellott, seconded by Mr. Kanc to approve the application. All were in favor. Motion was passed with three (3) affirmative and zero (0) negative votes

The Newville Historical Society, 69 South High Street, Randy Heishman, Acting President, submitted a façade grant application to improve the society headquarters exterior, and

for funding to promote a series of community events through 2023 by using the society parking lot on Liberty Avenue. The events will promote the Newville Historical Society and will attract visitors to the borough. This in turn will help to support the local businesses. A motion was made by Mr. Kanc, seconded by Mr. Mellott to approve the application.

Chairman Green suggested tabling a discussion regarding the update of the Recruitment Guide until the next meeting of the Authority Board.

Mary Kuna, Executive Director of the Cumberland County Redevelopment Authority has developed the new Small Landlord Revolving Loan Program. This program has been designed by the county to help landlords who own ten rental units or less. The fund area intended to improve existing rental housing. The county will provide loans up to \$20,000 per unit. The landlords must agree to rent to low to moderate income individuals. The Authority Board discussed sponsoring an informational meeting for local landlords to learn more about this program. Chairman Greene will work with Director Kuna to select a date, time and location for the event.

The Cumberland County Redevelopment Authority will hold a training seminar for the 2023 Community Development Block Grant program on November 2, 2022 from 2:00PM to 4:00PM in the Newville Borough Office. The Redevelopment Authority staff will provide training to local governments and non-profits for the upcoming block grant application process. Mrs. Greene suggested the Authority Board should give consideration to an application.

Citizen Comments: There were no citizen comments.

Adjournment: With no further business to come before Newville Borough Economic Development Authority, the meeting was adjourned at 8:25PM. The next meeting of the Newville Borough Economic Development Authority will be held on Wednesday, November 16, 2022 at 7:00PM in the Newville Borough Office.

Minutes recorded by:

Fred A. Potzer, Borough Manager