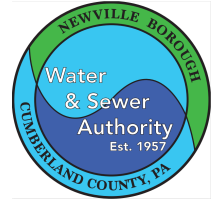


Newville Borough Water & Sewer Authority Regular Monthly Meeting Minutes



January 16th, 2023 at 10:00am

The regular monthly meeting of the Newville Water and Sewer Authority was held Monday, January 16, 2023 in the Operations Office of the Newville Water & Sewer Authority at 99 Cove Avenue Newville, PA. The Meeting was called to order by Chairman Roger Hoover.

On roll call, the following were present: William Barnhart, John Epley, Clarence Fry, Roger Hoover. Participating by phone: Michael Croutch.

Also present were Zachary Rice, Esq. from Salzmann Hughes P.C. and William F. Hill., P.E., Keller Engineers.

There were no citizens comments.

Old Business

Motion by Mr. Croutch to approve the Minutes of the November 21, 2022 meeting, recognizing that some financial facts may be inaccurate. Motion second by Mr. Barnhart. Motion passed 5-0.

Reorganization for 2023

Mr. Hoover turned the Chair to Mr. Rice for the election of officers.

A motion was made by Mr. Epley, seconded by Mr. Fry to nominate Roger Hoover for Chairman. All were in favor, motion carried with 5 affirmative, 0 negative votes.

A motion was made by Mr. Hoover, seconded by Mr. Epley to nominate William Barnhart for Vice Chairman. All were in favor, motion carried with 5 affirmative, 0 negative votes.

A motion was made by Mr. Fry, seconded by Mr. Croutch to nominate John Epley for Secretary/Treasurer. All were in favor, motion carried with 5 affirmative, 0 negative votes.

A motion was made by Mr. Hoover, seconded by Mr. Barnhart to nominate Clarence Fry for Assistant Secretary/Treasurer. All were in favor, motion carried with 5 affirmative, 0 negative votes.

Mr. Rice returned the chair to Mr. Hoover.

New Business

A motion was made by Mr. Barnhart, seconded by Mr. Epley to place Roger Hoover on the Newville Borough website as the emergency contact for the NWSA. Phone number 717-448-5789. All were in favor, motion carried with 5 affirmative, 0 negative votes. Brooke Mansfield to make the change on our web site.

A motion was made by Mr. Epley, seconded by Mr. Crutch to approve updating the AutoRead desktop computer in the WWTP to hold a static IP Address to allow the new meter reading equipment to remain connected to this computer for billing purposes. All were in favor, motion carried with 5 affirmative, 0 negative votes.

A motion was made by Mr. Epley, seconded by Mr. Crutch to approve Susquehanna Environmental to obtain estimates for switch on control panel in the Water Treatment Plant. All were in favor, motion carried with 5 affirmative, 0 negative votes.

By concession, Mr. Barnhart will temporarily oversee operations using Tim Zeigler's old phone.

By concession, Mr. Hoover will oversee administration.

A motion was made by Mr. Barnhart, seconded by Mr. Epley to authorize Salzmann Hughes PC to adply for an RIP for \$500,000 (five hundred thousand dollars). All were in favor, motion carried with 5 affirmative, 0 negative votes.

A motion was made by Mr. Barnhart, seconded by Mr. Epley to raise Capital Charges as presented by Engineer. All were in favor, motion carried with 5 affirmative, 0 negative votes.\

Executive Session

At 1226, regular meeting was adjourned to Executive Session to discuss personnel matters. No action was taken.

At 1230, returned to regular session.

Adjournment

Meeting adjourned at 1231.

Respectfully submitted by:
Clarence Fry

Next Regular Monthly Meeting will be held on February 20, 2023 AT 10:00AM
in the meeting room at the Operations Office.