

ANNUAL NEWVILLE FOUNTAIN FESTIVAL FOOD VENDOR CONTRACT

Come join Newville for its 25th Annual Fountain Festival to be held on **JUNE 16-17, 2023**. A food court, street fair with art and craft vendors, community service organizations, the library book sale and live music throughout the day are just some of the events planned for this year's Fountain Festival.

SHOW LOCATION: Big Spring Avenue and Parsonage Street
Newville, PA 17241

DATE AND TIMES: **Friday, June 16, 2023, 4:00PM to 10:00PM, Saturday, June 17, 2023 from 8:00AM to 3:00PM**
No vehicles allowed into festival area after 4:00PM on Friday and 8:00AM on Saturday.
Vendors will be admitted to the festival area starting at 2:00PM on Friday and 6:00AM on Saturday.

FEES:

10ftx10ft	\$35.00
15ftx10ft	\$45.00
20ftx10ft	\$55.00

Add an additional \$20.00 if electricity is needed. The Festival Committee will pass this extra \$20.00 onto the residents who will provide electricity to food vendors.

Additional information

- Complete application and return with fee by MAY 13, 2023.
- Vehicles entering the set-up area must enter from West Main Street to West Street, Please report to the WEMA truck located at the corner of West Street and Glebe Avenue to register. A WEMA volunteer will escort you to your assigned space. All vendors must unload their vehicles immediately and proceed to the parking areas prior to stand set-up. The sidewalk area directly behind your assigned space may be used to store equipment during set-up time.
- All clean up must be completed by 4:30PM on Saturday, June 17, 2023.
- Food vendors are expected to arrive during set-up time and have their stands complete, attended and open during the entire hours of the show. No vendors are to take down their stand before the closing of the show. All vendors are responsible for cleaning their stand area at the closing of the show. It is recommended that vendors be prepared for rain.
- As a food vendor you **will not be selling drinks including soda and water**. Soda and water beverages will be sold by the Fountain Festival Committee. Exceptions will be made for the sale of ice tea and lemonade.
- **Pets are not allowed.**
- Your canceled check will indicate receipt of your application.

- **Fountain Festival Committee, Newville Borough, Western Emergency Management Association, its members and officers, shall not be held liable for failure to perform or fulfill its contractual obligations provided such failure is caused, occasioned, or furthered by closures of the site locations due to any cause or causes beyond its control. Fountain Festival Committee, Newville Borough, Western Emergency Management Association, its members and officers, shall not be held liable for damages for the loss or injury caused by products sold or exhibited by vendors. Insurance for such loss shall be the sole responsibility of all vendors at their own cost.**
- **Inclement Weather Policy** - The Festival will proceed as scheduled Rain or Shine with the following condition. In the event that there is severe weather **and** a forecast of daylong rain at set-up time, vendors will be placed in spaces on a first-come, first-serve basis. The Fountain Festival committee will be the sole determiners of this situation. Under no other circumstances will vehicles be allowed within the Festival boundaries, except for borough and emergency vehicles.

Please do not hesitate to contact us if you have any questions. We look forward to your participation. Thank you.

For more information, please contact:

Kathy Lloyd 717-776-5846

Vendor parking is available at the Zion Church Parking Lot or the Newville Elementary School Parking Lot, both are located on West Street, two blocks north of the festival area.

*****PLEASE KEEP THIS INFORMATION FOR YOUR REFERENCE*****

THEME FOR THIS YEAR'S FESTIVAL IS:

“Historic Newville”

NEWVILLE FOUNTAIN FESTIVAL 2023
Food Vendor Contract

Please complete this contract and return with fee by May 13, 2023.
Approved payment by check or money order. No cash or credit cards will be accepted.

Vendor Name: _____

Address: _____

_____ Phone: _____

E-mail: _____

Food to be provided by the vendor:

List any special size or spacing requirements: _____

Space and Fee:
(Check appropriate line.)

Size

10ftx10ft \$35.00 _____

15ftx10ft \$45.00 _____

20ftx10ft \$55.00 _____

When selecting appropriate size, please include any tongue/hitch parts that are connected to self-contained units.

Will you be using a generator? Yes _____ No _____

Electricity (add an additional \$20.00 if you would like electricity provided): Yes _____ No _____

Type of electrical connection needed (please choose one) ___ 110 ___ 220
(Vendor must provide their own extension cords)

Amount enclosed (Check or money order) \$ _____

Make check payable to: **NEWVILLE FOUNTAIN FESTIVAL**

Mail application and fee to: **1636 Walnut Bottom Road**
Newville, PA 17241

FOR MORE INFORMATION CALL: Kathy Lloyd 717-776-5846