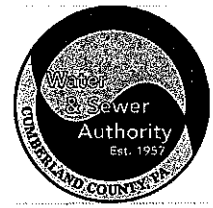


Newville Borough Water & Sewer Authority Regular Monthly Meeting Minutes



April 17th, 2023 at 10:00am

The regular monthly meeting of the Newville Water and Sewer Authority was held April 17th, 2023 at 10:30am in the Operations Office of the Newville Water & Sewer Authority at 99 Cove Avenue Newville, PA. The Meeting was called to order by Chairman Roger Hoover.

On roll call, the following were present: William Barnhart, Clarence Fry, and Roger Hoover. Absent were John Epley and Michael Croutch. Mr. Epley joined the meeting at 12:30pm by phone.

Also present were William F. Hill., P.E., Keller Engineers and Zachary Rice, Esq. from Salzmann Hughes. Citizen present was Betty Stouffer.

Citizens Comments

Betty Stouffer was concerned about a high water bill at 110 Fairfield Street. Staff will investigate and report.

Old Business

The Minutes of the March 20, 2023 meeting were approved as presented. Motion by Mr. Barnhart, second by Mr. Fry. Motion passed, Vote 3-0.

New Business

Reports of Chair and Vice Chair were presented.

It was noted that a property was missed in the original agreement and Mr. Reed agreed to mow that property. Also, a notice of Insurance was presented.

It was also agreed by the Board to make 3 payments to Mr. Reed. Payment 1 at beginning of work. Payment 2 in July. Payment 3 at end of work. Mulching and shrub trimming is included in work.

A motion was made by Mr. Barnhart and second by Mr. Fry to have a Chlorine alarm installed by Control System 21. Motion carried, Vote 3-0.

Mr. Hill to report to Mr. Hoover on repairs to the blower in water plant.

Reevaluate and follow up install pipe from wet well to SBR tanks. Report to follow.

A motion was made by Mr. Barnhart and second by Mr. Fry to return pipe (Schedule 4G) if possible. Motion carried, Vote 3-0.

A motion was made by Mr. Barnhart and second by Mr. Fry to send a letter adding a 90 day period to replace faulty water meter at First United Presbyterian Church at 111 Big Spring Avenue and use meter approved by Authority. Motion carried, Vote 3-0.

Mr. Hill will check on the meters at Fed Ex/Exitor Complex concerning not having a second meter for Fire Suppression.

Executive Session

Went into Executive Session at 12:10pm. No votes or decisions made. Meeting returned to Regular Session from Executive Session at 1:05pm.

Mr. Epley joined meeting at 12:30pm.

A motion was made by Mr. Barnhart and second by Mr. Epley to have engineer work up cost of Control Panel for Main Water Control Panel for Kirk Stoner. Motion carried, Vote 4-0.

Suspended accounts are being investigated and will be reported to Board to see what should be placed on Active accounts.

A motion was made by Mr. Epley and second by Mr. Barnhart to eliminate Fire Suppression rates. Motion carried, Vote 4-0.

A motion was made by Mr. Barnhart and second by Mr. Epley to raise the rent for the Mill apartment to \$700 per month. Motion carried, Vote 4-0.

Approved Payment of Bills

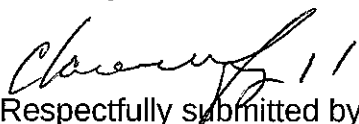
A motion was made by Mr. Epley and second by Mr. Barnhart to approve the following payments. Motion carried, Vote 4-0.

Zack Reed - Landscaping

Susquehanna Environmental - Plant Operator

Adjournment

Motion by Mr. Fry to adjourn meeting at 1:30pm. Motion second by Mr. Barnhart. Motion passed 4-0.


Respectfully submitted by:
Clarence Fry

Next Regular Monthly Meeting will be held on May 15, 2023 at 10:00AM
in the meeting room at the Operations Office.

0 Reaction Report

Susquehanna Environmental Services, LLC
5182 Appaloosa Lane
Glenville, PA 17329
Cell: 717-386-7887
Email: jasperhankey@susquehannaenvironmental.com

Water

The water report for the month of February 2023 has been submitted to the Pennsylvania Department of Environmental Protection (PADEP). March 2023 report will be submitted by the 10th of this month. Copies will be kept on file at the wastewater plant office.

A brief summary of the flow intake for March 2023:

March 2023	
Spring Intake	Total Gallons
Daily Max	473,000
Daily Minimum	171,000
Monthly Total	9,933,000

A brief summary of the Alum and Gas Chlorine usage for March 2023:

March 2023		
Chemical Usage	ALUM Total Lbs.	Gas Chlorine Total Lbs.
Daily Max	46	5.1
Daily Minimum	5	2.2
Monthly Total	458 Used / 387 Remaining	110 Used / 220 Remaining

March 2023 Maintenance, Repairs, Events and Comments:

- ❖ **DEP FPPE inspection scheduled for March 21st and 22nd completed. Inspection report from DEP will be available shortly.**
- ❖ **Controls Systems 21 Quoted \$696.30 to wire Pre CL17 to new recorder for alarming and shutting down water plant in the event gas chlorine stops feeding.**
- ❖ **Water Plant shut down 3-21-23 due to power outage. Emergency call in to restart plant 0300-0600.**
- ❖ **Streaming current is out of service. Water plant can still operate properly without 4-20 signal to streaming current but Alum dosage needs to be adjusted manually. 4-20 signal from Alum pump will go to new raw turbidity meter when installed.**
- ❖ **Cleaned all turbidity meters and CL17 analyzers.**
- ❖ **DEP required SOC sampling is scheduled to be completed the 2nd quarter of this year.**

Susquehanna Environmental Services, LLC
 5182 Appaloosa Lane
 Glenville, PA 17329
 Cell: 717-386-7887
 Email: jasperhankey@susquehannaenvironmental.com

April 8, 2023
 Newville Water and Sewer Authority
 99 E Cove Alley
 Newville, PA 17241

**Re: Newville Water and Sewer Authority
 March 2023 Monthly Operations and Maintenance Report For Water and
 Wastewater Treatment Facilities**

Wastewater

The DMR for the month of February 2023 has been submitted to the Pennsylvania Department of Environmental Protection (PADEP). March 2023 DMR will be submitted by the 29th of this month. Copies will be kept on file at the wastewater plant office.

A brief summary of the flows for February 2023 and March 2023:

February 2023	
Effluent Flow	Total Gallons
Daily Minimum	141,000
Daily Max	410,000

March 2023	
Effluent Flow	Total Gallons
Daily Minimum	139,000
Daily Max	729,000

A brief summary of the Alum chemical usage for February 2023 and March 2023:

February 2023	
Alum Chemical	Total Gallons
Total Monthly	462 Used / 392 Remaining
Daily Max	28

March 2023	
Alum Chemical	Total Gallons
Total Monthly	480 Used / 756 Remaining
Daily Max	28

Total sludge hauled out for February 2023 and March 2023:

February 2023	0
March 2023	0

March 2023 Maintenance, Repairs, Events and Comments:

- ☒ 3-4-23 High flow event.
- ☒ Maintenance completed painting and cleaning up raw pump room.
- ☒ Unclogged and cleaned micro-strainer

add to minutes



Newville Water & Sewer Authority Field Operations Supervisor Report March 2023



PA One Call Notifications

Date	Location
3/1/23	S High St near Vine St
3/10/23	155 Mt Rock Rd
3/14/23	S High St near Vine St
3/16/23	954 Centerville Rd
3/20/23	938 Centerville Rd
3/20/23	Centerville Rd near S High St
3/20/23	Centerville Rd near S High and Green Ridge Lane
3/14, 3/16/23	Attend preconstruction teleconference for pole resoration in West Pensboro Twp
3/27/23	20 Ridge Lane
3/28/23	Centerville Rd near Hair Rd
3/29/23	Green Ridge Lane near Locust Trail

Water Distribution System

Daily Date	Checks at all NWSA Locations Activity
3/1/23	Work Order 77 W Main
3/2/23	Attempted meter replacement at 98 Parsonage - pit needs dug, cannot complete
3/6/23	Removed fire hydrant cap, wire brushed, lubed and replaced
3/7/23	Pull & lube fire hydrant cap at Glebe & Main
3/7/23	Work Order 85 S High
3/7/23	Call Jeff Boudier for Work Order at 21 W Main
3/7/23	Install new meter at 21 W Main
3/8/23	Work Order 111 Steelstown Rd
3/8/23	Document at booster stations
3/8/23	Clean inside fence at Penn Twp Tank
3/9/23	Work Order 111 Steelstown Rd
3/9/23	Schedule meter replacement at 110 Fairfield
3/9/23	Lubed lock & hinges at Booster Station
3/10/23	Replace meter at 110 Fairfield
3/10/23	Work Order 110 Fairfield
3/13/23	Meeting w/ Bill Barnhart
3/13/23	Call LB water about meters
3/13/23	Checked meter at 111 Big Spring battery
3/13/23	Set up inspection for ranger at Duperts Garage
3/15/23	Set up and load new equipment for quarterly meter reads
3/16/23	Take Ranger to Duperts
3/16/23	Ran pumps and document at Booster Station
3/20/23	Meeting with B Barnhart
3/21/23	Quarterly reads
3/22/23	Quarterly reads
3/22/23	Work Order 80 Little League Ave

3/22/23 87 Broad Work Order
 3/23/23 Work Order 1 Rich St
 3/23/23 Quarterly Reads
 3/24/23 10 E Main at 10:00
 3/24/23 Quarterly Reads
 3/27/23 Meet Zach Reed to tour all NWSA locations for mowing
 3/27/23 Quarterly reads
 3/27/23 Work Order 15 W Main, 13 W Main, 4 WBSA, 2 Central, 10 Cherry
 Work Orders 1 Chestnut, 13 Mt Rock, 57 Broad, 111 WBSA, 111
 3/28/23 Steelstown, 78 Little League, 98 Parsonage
 Work Orders 56 WBSA, 5 Parsonage, 16 Buchanan, 203 Fairfield
 3/29/23 Apt 1, 203 Fairfield Apt 4, 64 WBSA Apt C, 1 Jean, 9 EBSA
 3/30/23 Work Orders 3 E Main, 15 E Main Apt 2, 103 E Main Apt 1, 54 WBSA
 3/30/23 Ordered 10 Ipearl meters
 3/31/23 Monthly reads

Sewer Collection System

Daily Date	Checks at all NWSA Locations Activity
3/1/23	CL2 & Water Sample at Penn Twp Pump Station
3/3/23	Gather info for B Hill re: Penn Twp & N Newton Pump Stations
3/4/23	N Newton Pump Station call in, reprimed pumps
3/7/23	Sent email and picture of SBR flow meter to B Hill
3/8/23	CL2 test at Penn Twp Pump Station
3/8/23	Run pumps and document at N Newton & Penn Twp Pump Stations
3/9/23	Adjust tender on N Newton generator
3/10/23	Switch battery tender at N Newton
3/13/23	Adjusted gates at Penn Twp Pump Station
3/14/23	Took materials for installation at Pen Tank pit
3/14/23	Primed pump #2 at N Newton
3/15/23	Switch tender at N Newton
3/15/23	Sample & CL2 at GRV
3/15/23	Ran pumps and document at Penn Twp
3/16/23	Ran pumps and document at N Newton
3/28/23	Service and run pumps and record data
3/29/23	Water Sample and CL2 test at Penn Twp Pump Station

Vehicle Maintenance

<i>Equip #</i>	<i>Make/Model</i>	<i>Ending Mileage</i>	<i>Total Fuel</i>
Truck # 1	2019 Ford Truck	9333	0
Truck #2	2022 Ford Ranger Utility	6018	47.7
Truck #3	1998 Ford Ranger	128584	0
	Gas Cans		0

Respectfully Submitted By

Kenneth Mansfield
 Field Operations Supervisor



Newville Water & Sewer Authority Fire Sprinkler Rates

\$19.62 per Thousand Gallons

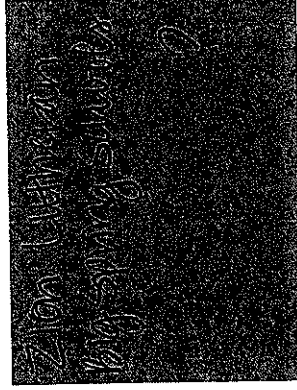
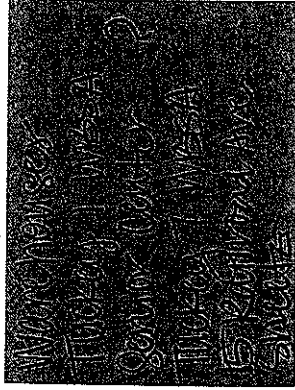
THOUSAND GALLONS										
1	\$19.62									
2	\$39.24									
3	\$58.86									
4	\$78.48									
5	\$98.10									
6	\$117.72									
7	\$137.34									
8	\$156.96									
9	\$176.58									
10	\$196.20									
11	\$215.82									
12	\$235.44									
13	\$255.06									
14	\$274.68									
15	\$294.30									
16	\$313.92									
17	\$333.54									
18	\$353.16									
19	\$372.78									
20	\$392.40									
21	\$412.02									
22	\$431.64									
23	\$451.26									
24	\$470.88									
25	\$490.50									
26	\$510.12									
27	\$529.74									
28	\$549.36									
29	\$568.98									
30	\$588.60									
31	\$608.22									
32	\$627.84									
33	\$647.46									
34	\$667.08									
35	\$686.70									
36	\$706.32									
37	\$725.94									
38	\$745.56									
39	\$765.18									
40	\$784.80									
41	\$804.42									
42	\$824.04									
43	\$843.66									
44	\$863.28									
45	\$882.90									
46	\$902.52									
47	\$922.14									
48	\$941.76									
49	\$961.38									
50	\$981.00									

Rates as of 7/11/2022

Customer List by Service or Misc Charge

Filters: Account Status: Active, Service: Fire Sprinkler - FS1, Service Enabled/Disabled: Enabled Only, Misc Charge Enabled/Disabled: Enabled Only, Include Meter Info (CSV Only): No, Include Property Info (CSV Only): No, Group By (CSV Only): Deed Book, Include Deleted Service/Misc Charge: No

Route/Seq	Account Number	Acct Status	Name	Service Address	Enabled	Service	St
Monthly Routes/ 1	1320-1	Active	AV RITNER OWNER LLC	3419 RITNER HIGHWAY NEWVILLE, PA 17241	Yes	Fire Sprinkler	AC
Monthly Routes/ 1	1329-0	Active	ALLEN DISTRIBUTION	3455 RITNER HIGHWAY NEWVILLE, PA 17241	Yes	Fire Sprinkler	AC





Accounts

NEW ACCOUNT ADVANCED SEARCH

ACCOUNT NUMBER NAME Include Owner

HOUSE NUMBER STREET NAME

ROUTE BILLING CYCLE BILLING GROUP

STATUS [Show more...](#)

Sort by: Account Number (Ascending)

Displaying 1-5 of 5 results.

1312-0 ZION LUTHERAN CHURCH FIRE SPRINKLER

51 WEST MAIN STREET
NEWVILLE, PA 17241

Start Date:
Bill To/Owner: ZION LUTHERAN CHURCH FIRE
SPRINKLER
Archive #:

Cycle: Monthly
Route: Monthly
Routes
Sequence: 17

Balance

1313-0 KENNETH TUCKEY FIRE

SPRINKLER

7 WEST BIG SPRING AVENUE
NEWVILLE, PA 17241

Start Date:
Bill To/Owner: KENNETH TUCKEY
Archive #:

Cycle: Quarterly
Route: Quarterly
Routes
Sequence: 0

Balance

1314-0 NEW VISIONS INC FIRE

SPRINKLER

90 DOUBLING GAP ROAD
NEWVILLE, PA 17241

Start Date:
Bill To/Owner: NEW VISIONS INC
Archive #:

Cycle: Quarterly
Route: Quarterly
Routes
Sequence: 0

Balance

1315-0 KENNETH TUCKEY FIRE

SPRINKLER

1 WEST BIG SPRING AVENUE
NEWVILLE, PA 17241

Start Date:
Bill To/Owner: KENNETH TUCKEY
Archive #:

Cycle: Quarterly
Route: Quarterly
Routes
Sequence: 0

Balance

1516-0 CSS INDUSTRIES FIRE

SPRINKLER

15 RAILROAD AVENUE
NEWVILLE, PA 17241

Start Date:
Bill To/Owner: CSS INDUSTRIES
Archive #:

Cycle: Monthly
Route: Monthly
Routes
Sequence: 22

Balance

Customer List by Service or Misc Charge

Filters: Account Status: Active and Suspended, Service: Fire Sprinkler - FS1, Misc Charge: , Include Meter Info (CSV Only): No, Include Property Info (CSV Only): No, Group By (CSV Only): Deed Book, Include Deleted Service/Misc Charge: No

Route/Seq	Account Number	Acct Status	Name	Service Address	Enabled	Service	Status
Monthly Routes/ 31	1020-0	Active	PROLOGIS, L.P.	950 CENTERVILLE ROAD NEWVILLE,PA 17241	No	Fire Sprinkler	Active
Monthly Routes/ 32	1054-0	Active	UNILEVER	954 CENTERVILLE ROAD NEWVILLE,PA 17241	No	Fire Sprinkler	Active
Monthly Routes/ 17	1312-0	Suspended	ZION LUTHERAN CHURCH FIRE SPRINKLER	51 WEST MAIN STREET NEWVILLE,PA 17241	Yes	Fire Sprinkler	Active
Quarterly Routes/ 0	1313-0	Suspended	KENNETH TUCKEY FIRE SPRINKLER	7 WEST BIG SPRING AVENUE NEWVILLE,PA 17241	Yes	Fire Sprinkler	Active
Quarterly Routes/ 0	1314-0	Suspended	NEW VISIONS INC FIRE SPRINKLER	90 DOUBLING GAP ROAD NEWVILLE,PA 17241	Yes	Fire Sprinkler	Active
Quarterly Routes/ 0	1315-0	Suspended	KENNETH TUCKEY FIRE SPRINKLER 2	1 WEST BIG SPRING AVENUE NEWVILLE,PA 17241	Yes	Fire Sprinkler	Active
Monthly Routes/ 1	1320-1	Active	NEWELL BRANDS	3419 RITNER HIGHWAY NEWVILLE,PA 17241	Yes	Fire Sprinkler	Active
Monthly Routes/ 1	1323-0	Active	FEDEX GROUND PACKAGING SYSTEM, INC.	951 CENTERVILLE ROAD NEWVILLE,PA 17241	No	Fire Sprinkler	Active
Monthly Routes/ 1	1329-0	Active	ALLEN DISTRIBUTION	3455 RITNER HIGHWAY NEWVILLE,PA 17241	Yes	Fire Sprinkler	Active
Monthly Routes/ 22	1516-0	Suspended	CSS INDUSTRIES FIRE SPRINKLER	15 RAILROAD AVENUE NEWVILLE,PA 17241	Yes	Fire Sprinkler	Active

Customer List By Billing Group

Suspended Accounts

Billing Group : (Water & Sewer)

Type	Account #	Start Date	Status	Name	Service Address	Route
Residential	0124-0		Suspended	BOROUGH OF NEWVILLE	2 LAUGHLIN MILL ROAD , NEWVILLE PA 17241-	Quarterly Routes
Residential	0128-0		Suspended	BOROUGH OF NEWVILLE	99 COVE AVENUE , NEWVILLE PA 17241-	Monthly Routes
Public	0428-0		Suspended	BOROUGH OF NEWVILLE	4 WEST STREET , NEWVILLE PA 17241-	Quarterly Routes
Public	0775-0		Suspended	FRIENDSHIP HOSE CO. NO.1	15 EAST BIG SPRING AVENUE , NEWVILLE PA 17241-	Monthly Routes
Residential	0826-0		Suspended	BOROUGH OF NEWVILLE		Monthly Routes
Residential	0830-0		Suspended	BOROUGH OF NEWVILLE	55 COVE AVENUE , NEWVILLE PA 17241-	Monthly Routes
Public	0862-0		Suspended	BOROUGH OF NEWVILLE	23 MCFARLAND STREET , NEWVILLE PA 17241-	Quarterly Routes
Municipal	0891-0-0		Suspended	WEST PENNSBORO TOWNSHIP PUMP STATION #2	2150 NEWVILLE ROAD, CARLISLE PA 17015-	Monthly Routes
Public	0968-0		Suspended	BIG SPRING SENIOR CENTER	91 DOUBLING GAP ROAD , NEWVILLE PA 17241-	Monthly Routes
Public	1312-0		Suspended	ZION LUTHERAN CHURCH FIRE SPRINKLER	51 WEST MAIN STREET, NEWVILLE PA 17241-	Monthly Routes
Apartments	1313-0		Suspended	KENNETH TUCKEY FIRE SPRINKLER	7 WEST BIG SPRING AVENUE, NEWVILLE PA 17241-	Quarterly Routes
Residential	1314-0		Suspended	NEW VISIONS INC FIRE SPRINKLER	90 DOUBLING GAP ROAD , NEWVILLE PA 17241-	Quarterly Routes
Apartments	1315-0		Suspended	KENNETH TUCKEY FIRE SPRINKLER 2	1 WEST BIG SPRING AVENUE, NEWVILLE PA 17241-	Quarterly Routes
Municipal	1316-0		Suspended	WEST PENNSBORO TOWNSHIP PUMP STATION #3	2150 NEWVILLE ROAD, CARLISLE PA 17015-	Monthly Routes
Municipal	1322-0	11/30/20	Suspended	PENN TOWNSHIP PUMPING STATION	1301 CENTERVILLE ROAD, NEWVILLE PA 17241-	Monthly Routes
Municipal	1324-0	11/30/20	Suspended	NORTH NEWTON TOWNSHIP PUMP STATION	528 OAKVILLE ROAD, SHIPPENSBURG PA 17257-	Monthly Routes
Commercial	1516-0		Suspended	CSS INDUSTRIES FIRE SPRINKLER	15 RAILROAD AVENUE, NEWVILLE PA 17241-	Monthly Routes

Customer List By Billing Group

Suspended Accounts
